



# COMMISSION REGULAR MEETING AGENDA

October 13, 2020

To be held in virtually via MS Teams in accordance with the Governor's 'Safe Start' order and Proclamation 20-28. You may view the full meeting live at [meetings.portseattle.org](https://meetings.portseattle.org). To listen live, call in at +1 (425) 660-9954 and code 980 835 081#

## ORDER OF BUSINESS

11:00 a.m.

1. CALL TO ORDER
2. EXECUTIVE SESSION – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

### ► 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. APPROVAL OF THE AGENDA (*at this time, commissioners may reorder, add, or remove items from the agenda*)
4. EXECUTIVE DIRECTOR'S REPORT
5. PUBLIC COMMENT – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

**PLEASE NOTE: DUE TO THE GOVERNOR'S 'SAFE START' ORDER** there will be no physical location for this meeting and the **PORT WILL NOT ACCEPT** in-person, verbal comments during the regular meeting of October 13, 2020. Alternatively, during the regular order of business, those wishing to provide public comment will have the opportunity to:

**1) Deliver public comment via email:** All written comments received by email to [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org) will be distributed to commissioners and attached to the approved minutes.

**2) Deliver public comment via phone or Microsoft Teams conference:** To take advantage of this option, please email [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org) with your name and the topic you wish to speak to by 9:00 a.m. PT on Tuesday, October 13, 2020. You will then be provided with instructions and a link to join the Teams meeting.

**This process will be in place until further notice. For additional information,** contact [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org).

6. UNANIMOUS CONSENT CALENDAR (*consent calendar items are adopted by one motion without discussion*)
  - 6a. Approval of the minutes of the regular and special meetings of September 22, 2020. **(no enclosure)**
  - 6b. Approval of the Claims and Obligations for the period September 1, 2020, through September 30, 2020, including accounts payable check nos. 936630-936934 in the amount of \$3,374,944.79; accounts payable ACH nos. 029105-029794 in the amount of \$83,356,883.21; accounts payable wire transfer nos. 015460-15467 in the amount of \$6,877,994.11, payroll check nos. 197141-197254 in the amount of \$51,466.46; and payroll ACH nos. 986092-990393 in the amount of \$11,489,931.23 for a fund total of \$105,151,219.80. **(memo enclosed)**
  - 6c. Authorization for the Executive Director to advertise and execute construction contracts for the Terminal 30 (T-30) Bulkhead Stabilization Project for an estimated amount of \$802,000 additional funding with the total project authorization of \$1,100,000. (CIP #801155) **(memo and presentation enclosed enclosed)**
  - 6d. Authorization for the Executive Director to: (1) advertise and award a major works construction contract for the Employee Services Center project at Seattle-Tacoma International Airport; (2) execute procurement contract(s) for furniture fixtures and equipment; and, (3) use Port crews to support construction. The amount requested under this authorization is \$5,633,000 out of a total budget of \$10,400,000. (CIP #C800934) **(memo and presentation enclosed)**

**6. UNANIMOUS CONSENT CALENDAR (continued)**

- 6e. Authorization for the Executive Director to execute an Interlocal Agreement (ILA) with the Washington Conservation Corps (WCC). This ILA will provide services totaling up to \$1,500,000 over five (5) years to support regulatory required vegetation management at Sea-Tac International Airport (SEA) and other natural resource management actions at Port properties. No funding is associated with this authorization. ([memo](#), [draft ILA](#), and [presentation enclosed](#))
- 6f. Authorization for the Executive Director to (1) proceed with construction of the power improvements for Dock-E at Harbor Island Marina (HIM) and (2) use Port crews to construct the project. The amount of this request is \$165,000 for a total estimated project cost of \$450,000. (CIP #C801200) ([memo](#) and [presentation enclosed](#))
- 6g. Authorization for the Executive Director to (1) amend a purchased services contract to maintain the temporary traffic signal for a total contract value above \$300,000, (2) advertise and award a major public works contract, and (3) authorize an additional \$9,936,410 for the construction of the Air Cargo Road Safety Improvements project at Seattle-Tacoma International Airport for a total estimated project cost of \$13,500,000. (CIP #C102162) ([memo](#) and [presentation enclosed](#))
- 6h. Authorization for the Executive Director to (1) execute a contract for Architecture and Engineering (A&E) services in the amount not-to-exceed \$4,500,000. The amount of this request is \$4,850,000 for a total estimated project cost of \$300M-\$400M. The Main Terminal Infrastructure Upgrades project was briefed to Commission on September 22, 2020. This is the first of multiple action requests as the project progresses in design and then construction. (CIP # C801202) ([memo](#) and [presentation enclosed](#))

**7. SPECIAL ORDERS**

- 7a. Motion 2020-19: To direct the Executive Director to examine Port operations and policies for sources of racial bias and discrimination and to develop programs and policies eliminating inequity in all aspects of the organization. ([draft motion enclosed](#))

**8. AUTHORIZATIONS and FINAL ACTIONS**

- 8a. Introduction of Resolution No. 3778: a resolution of the Port of Seattle Commission amending Resolution Nos. 3761, 3742, 3744, and 3754, regarding bylaws governing the organization and transaction of business of the Port of Seattle Commission. ([memo](#), [presentation](#), [draft resolution](#), [redline/blueline](#), [travel authorization policy](#), and [sectional analysis enclosed](#))

**9. PRESENTATIONS, REPORTS, and STAFF BRIEFINGS**

- 9a. 2021 Maritime and EDD Operating & CIP Budgets and Portwide Rollup Briefing ([memo](#) and [presentation enclosed](#))
- 9b. International Arrival Facility Progress Briefing (CIP #C800583) ([memo](#) and [presentation enclosed](#))

**10. QUESTIONS on REFERRAL to COMMITTEE****11. ADJOURNMENT**